

MONTHLY PERFORMANCE REPORT

September 2013

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Capital Expenditure







Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2013/14	Annual target for 2013/14
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2014)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

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Further information: leolord@southend.gov.uk or (01702) 215685

Section 1: 2013-2014 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

Generated on: 12 November 2013 13:21

Expected Outcome At risk of missing target Responsible OUs People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	September 2013	50%	90%	90%			1 of the 2 applicable posts recruited to in September involved a young person in the recruitment process. Group managers continue to remind recruiting managers of the need to involve young people in the recruitment for appropriate posts and of the support available to help them do so.	People Scrutiny

Expected Outcome Some slippage against target Responsible OUs Adult & Community Services





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.11	Achieving independence for older people through rehabilitation/intermediate care **Snapshot of quarterly performance**	Aim to Maximise	September 2013	83.0%	86.0%	86.0%			This indicator measures the percentage of people still living at home 3 months (91 days) after leaving the reablement service. By its nature it will always be reporting retrospectively, as we wait for the 3 months to elapse. Since January 2013 565 people have started and finished reablement, and up to the 15/10/13, 517 had passed the 91 day mark and could be measured. Of the 517, 427 (83%) were still at home.	People Scrutiny







Expected Outcome Some slippage against target Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	September 2013	52.50%	52.80%	97.00%			Comparison of Council Tax collection with other Essex Authorities show that most Authorities are suffering a downturn in the collection rate from between 0.2% to 1.74% compared to last year with the contributing factors being Council Tax Support, technical changes to discounts and exemptions and taxpayers switching to 12 monthly instalments. We are currently 0.9% down against our collection performance for last year (which compares to the Essex range for last year), however we are only 0.3% down against our current year target which takes account of the changes made by the LCTRS (Local Council Tax Reduction Scheme) and people moving to 12 monthly instalments.	Policy & Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	September 2013	250	240	240			We remain above target in September with a figure of 250 Looked After Children against a target of 240. The reasons behind this spike in numbers follow over from August where two sibling groups were brought into care. Despite missing target this month it is anticipated that target will be met by the end of the year as: 7 young people will leave care as they reach the age of 18 15 children will be adopted, with a possible additional 5 children being adopted this year 3 children are being returned to their parents' care 6 children will leave care as Special Guardianship Orders will be made In addition other children will leave care although we do not yet have the final care plans in place for them.	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	September 2013	103	120	240			This is made up from adaptations in the public and private sectors. Over the period Apr-Sept we have a total of 103 adaptations, 52 in the public sector and 51 in the private sector.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	September 2013	14	58	117			<p>To September we have discharged 15 households into the private rented sector, 4 of which were in September.</p> <p>Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6.</p> <p>We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.</p> <p>We are hopeful that the monthly rate of discharge to the private sector will be at least four per month and continue to increase steadily.</p>	Policy and Resources Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	September 2013	16.7%	18%	18%			<p>This is the latest data and is for the reporting period to August 2013. It covers the 12 months March 2012 to February 2013.</p> <p>There isn't much change to the previous June figures (data isn't produced in July) as there has been an increase in the non-opiate numbers but the opiate figures have declined slightly this month.</p> <p><i>Overall 851 people were in treatment, and of these 142 completed successfully and did NOT re-present for further treatment, a success rate of 16.7%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%; June = 16.8%).</i></p> <p><i>Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.</i></p>	People Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	September 2013	57	79	110			<p>Numbers of landlords remains static this month at 57. However, we remain confident that we will reach the target, we are working with SEAL to identify landlords and will be carrying out a mailshot to all potential landlords and agents.</p>	Policy and Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	September 2013	3982	3845	7542			Police and Partners are working closely together to address current crime increase. This includes for the first time including Partner agencies at local police tasking meetings to share and disseminate intelligence. Furthermore, initiatives such as Op Insight (predictive policing to tackle Burglary) are being shared across partner agencies to enhance 'eyes and ears' on the streets.	Policy & Resources Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2013	83.80%	84.00%	84.00%			This figure has risen steadily since June and is now only 0.2% below target. On track for year-end.	Place Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2013	2,445	2,632	5,673			Health Checks are slightly below target the trajectory will be amended when data from some GP practices is submitted for September.	People Scrutiny

Section 2: 2013-2014 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 12 November 2013 13:21

Performance Data Expected Outcome: At risk of missing target 1 On course to achieve target 22 Some slippage against target 10 No Value 1

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	September 2013	3982	3845	7542			Dipti Patel	Policy & Resources Scrutiny

Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces
























MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	September 2013	49	51	51			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	September 2013	92%	86%	86%			Dipti Patel	Place Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2013	54.84%	51.00%	51.00%			Dipti Patel	Place Scrutiny

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children benefiting from 2 year old funding [Monthly Snapshot]	Aim to Maximise	September 2013	475	400	520			Sue Hadley	People Scrutiny
CP 4.2	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Aim to Minimise	September 2013	101	120	120			Sue Hadley	People Scrutiny
CP 4.3	Number of Looked After Children [Monthly Snapshot]	Aim to Minimise	September 2013	250	240	240			Sue Hadley	People Scrutiny
CP 4.4	The percentage of children referred by stage 4 services to the commissioned domestic abuse service that move to stages 1, 2 or 3 within 6 months of the work being undertaken by the provider being completed [Cumulative]	Aim to Maximise	Q2 2013/14	65%	60%	60%			Sue Hadley	People Scrutiny
CP 4.5	The percentage reduction in teenage pregnancies (Under 18 Conceptions) [Snapshot]	Aim to Maximise	Q2 2013/14			3%			Carol Compton	People Scrutiny
CP 4.6	The percentage of Common Assessment Framework initiated that come from health professionals [Cumulative]	Aim to Maximise	September 2013	7%	5%	5%			Jane Theadom	People Scrutiny
CP 4.7	The percentage of children who run away from home that receive a return to home visit (where parents consent) [Monthly Snapshot]	Aim to Maximise	September 2013	100%	100%	100%			Sue Hadley	People Scrutiny
CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]	Aim to Maximise	September 2013	50%	90%	90%			Sue Hadley	People Scrutiny
CP 4.9	Appropriate Social care clients receiving Self Directed Support [Rolling 12 month average]	Aim to Maximise	September 2013	78.3%	75.0%	75.0%			Carol Cranfield	People Scrutiny
CP 4.10	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage)	Aim to Maximise	Q2 2013/14	92	90	90			Carol Cranfield	People Scrutiny
CP 4.11	Achieving independence for older people through rehabilitation/intermediate care **Snapshot of quarterly performance**	Aim to Maximise	September 2013	83.0%	86.0%	86.0%			Carol Cranfield	People Scrutiny
CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]	Aim to Maximise	September 2013	103	120	240			Jacqui Lansley	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	September 2013	14	58	117			Jacqui Lansley	Policy and Resources Scrutiny

Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	September 2013	6,230.75	4,002	8,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	September 2013	1,803,598	1,704,500	3,409,000			Nick Harris	Place Scrutiny

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	September 2013	38.1%	37%	37%			Sue Hadley	People Scrutiny
CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]	Aim to Maximise	September 2013	16.7%	18%	18%			Glyn Halksworth	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	September 2013	473	427	1,500			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2013	2,445	2,632	5,673			Margaret Gray	People Scrutiny

Priority Priority 7 - Encourage the prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]	Aim to Maximise	September 2013	52.50%	52.80%	97.00%			Joe Chesterton	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.2	% of Non-domestic Rates for 2013/14 collected in year [Cumulative]	Aim to Maximise	September 2013	57.20%	57.00%	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	16 to 19 year olds who are not in education, employment or training (NEET) [Monthly Snapshot]	Aim to Minimise	September 2013	5.6%	7.0%	7.0%			Sue Hadley	People Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	September 2013	£510239	£511000	£511000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]	Aim to Maximise	September 2013	57	79	110			Jacqui Lansley	Policy and Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	September 2013	97.06%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2013	83.80%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2013	92.07%	92.00%	92.00%			Peter Geraghty	Place Scrutiny

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2013/14	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	September 2013	86.11%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	September 2013	27,156	20,004	40,000			Nick Corrigan	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	September 2013	2.92	3.05	7.26			Joanna Ruffle	Policy & Resources Scrutiny

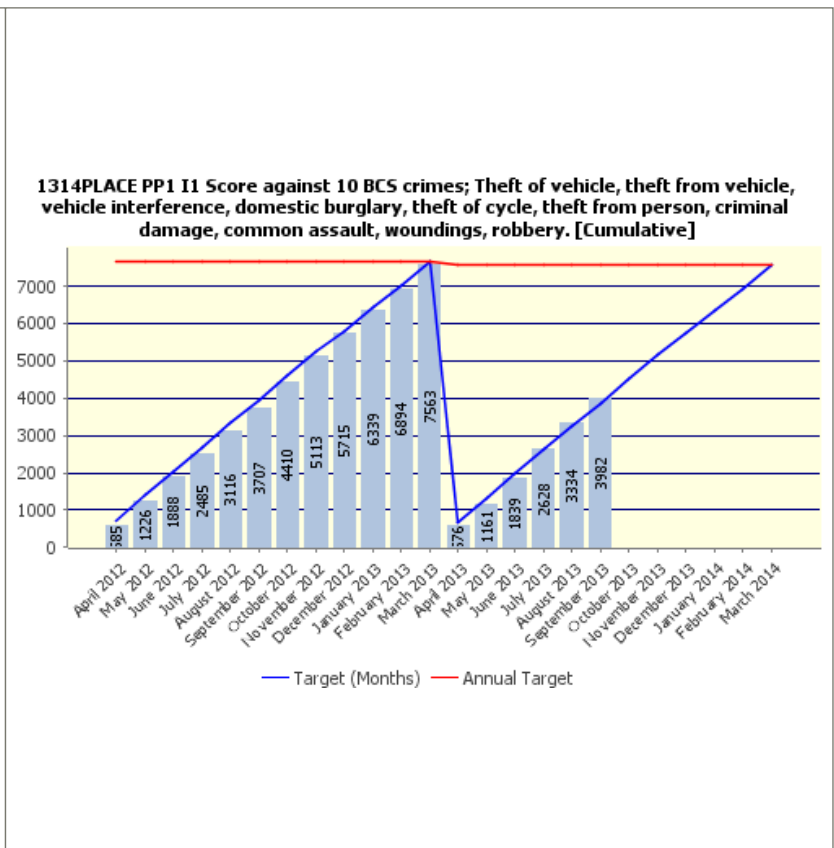
Section 3: Detail of indicators rated Red or Amber

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

Expected Outcome: Some slippage against target 1

CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]			<p>September 2013 result</p> <p>3845 3826 0 3982 10000</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Dipti Patel			
Year Introduced	2007			

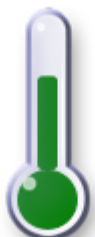
Date Range 1		
	Value	Target
April 2012	585	695
May 2012	1226	1402
June 2012	1888	2023
July 2012	2485	2691
August 2012	3116	3322
September 2012	3707	3933
October 2012	4410	4597
November 2012	5113	5239
December 2012	5715	5780
January 2013	6339	6403
February 2013	6894	6963
March 2013	7563	7618
April 2013	576	662
May 2013	1161	1347
June 2013	1839	1973
July 2013	2628	2618
August 2013	3334	3244
September 2013	3982	3845
October 2013		4514
November 2013		5165
December 2013		5716
January 2014		6334
February 2014		6889
March 2014		7542



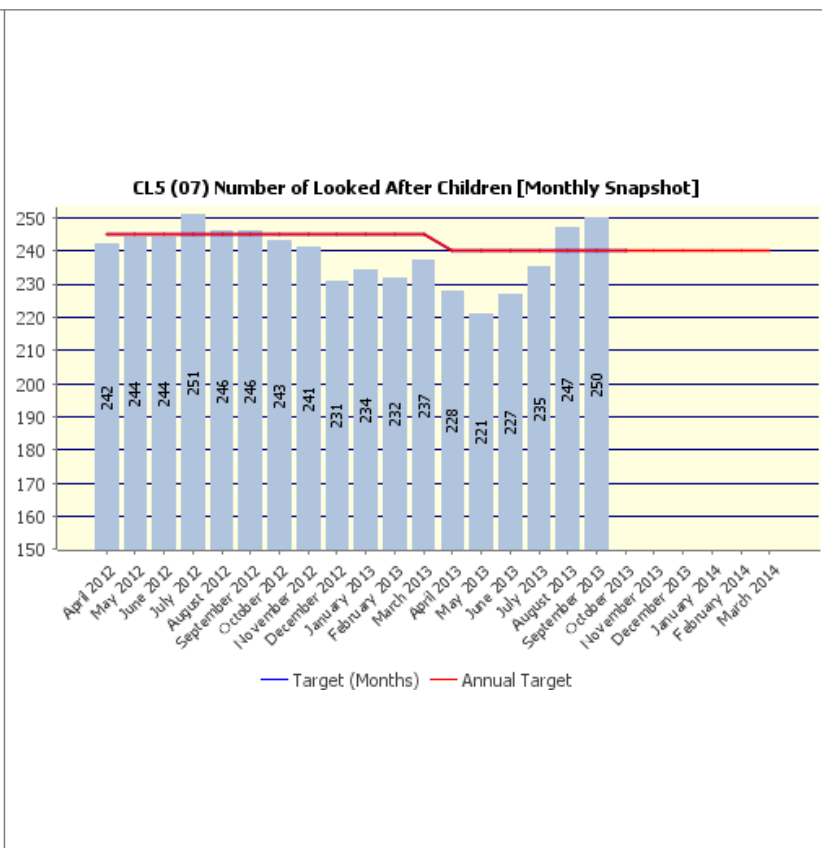
Police and Partners are working closely together to address current crime increase. This includes for the first time including Partner agencies at local police tasking meetings to share and disseminate intelligence. Furthermore, initiatives such as Op Insight (predictive policing to tackle Burglary) are being shared across partner agencies to enhance 'eyes and ears' on the streets.

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

Expected Outcome: At risk of missing target 1 Some slippage against target 4

CP 4.3	Number of Looked After Children [Monthly Snapshot]			September 2013 result  250
Expected Outcome	⚠	Format	Aim to Minimise	
Managed By	Sue Hadley			
Year Introduced	2006			

Date Range 1		
	Value	Target
April 2012	242	245
May 2012	244	245
June 2012	244	245
July 2012	251	245
August 2012	246	245
September 2012	246	245
October 2012	243	245
November 2012	241	245
December 2012	231	245
January 2013	234	245
February 2013	232	245
March 2013	237	245
April 2013	228	240
May 2013	221	240
June 2013	227	240
July 2013	235	240
August 2013	247	240
September 2013	250	240
October 2013		240
November 2013		
December 2013		
January 2014		
February 2014		
March 2014		



We remain above target in September with a figure of 250 Looked After Children against a target of 240. The reasons behind this spike in numbers follow over from August where two sibling groups were brought into care. Despite missing target this month it is anticipated that target will be met by the end of the year as:


7 young people will leave care as they reach the age of 18

15 children will be adopted, with a possible additional 5 children being adopted this year

3 children are being returned to their parents' care

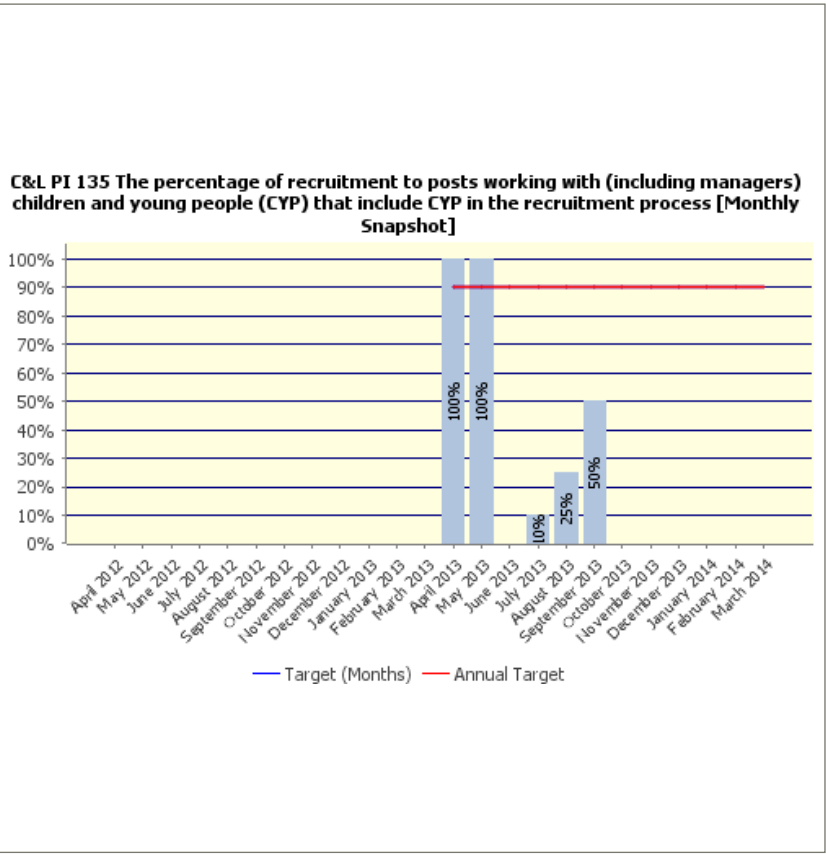
6 children will leave care as Special Guardianship Orders will be made

In addition other children will leave care although we do not yet have the final care plans in place for them.


CP 4.8	The percentage of recruitment to posts working with (including managers) children and young people (CYP) that include CYP in the recruitment process [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

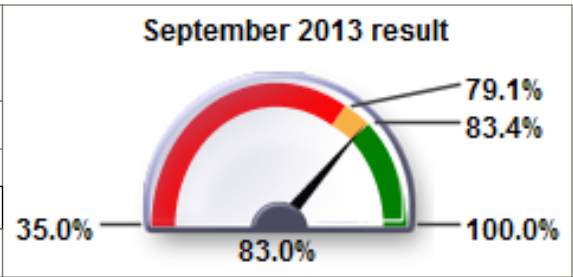


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	100%	90%
May 2013	100%	90%
June 2013	N/A	90%
July 2013	10%	90%
August 2013	25%	90%
September 2013	50%	90%
October 2013		90%
November 2013		90%
December 2013		90%
January 2014		90%
February 2014		90%
March 2014		90%

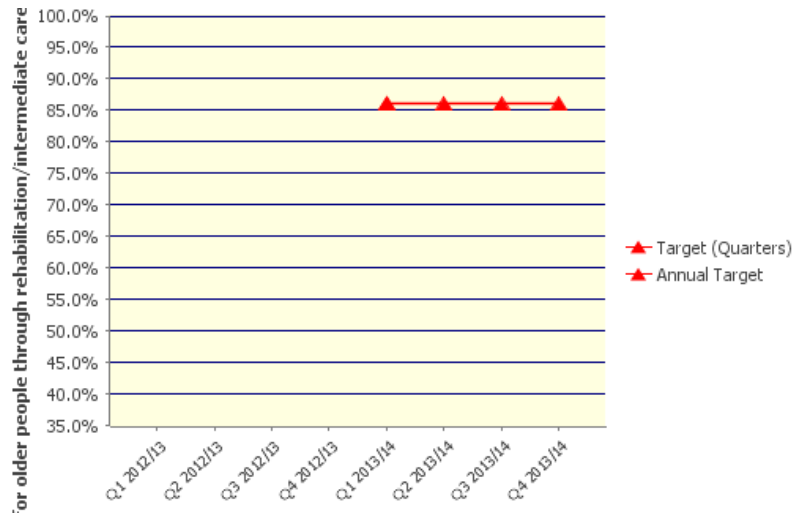


1 of the 2 applicable posts recruited to in September involved a young person in the recruitment process. Group managers continue to remind recruiting managers of the need to involve young people in the recruitment for appropriate posts and of the support available to help them do so.


CP 4.11	Achieving independence for older people through rehabilitation/intermediate care **Snapshot of quarterly performance**		
Expected Outcome		Format	Aim to Maximise
Managed By	Carol Cranfield		
Year Introduced	2008		

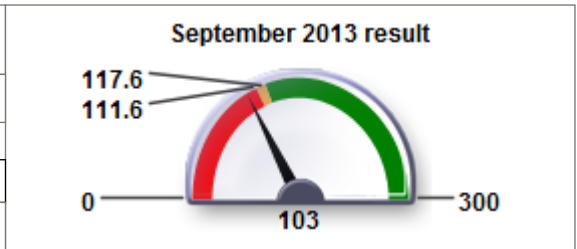


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
Q1 2012/13		
July 2012		
August 2012		
September 2012		
Q2 2012/13		
October 2012		
November 2012		
December 2012		
Q3 2012/13		
January 2013		
February 2013		
March 2013	79.9%	
Q4 2012/13		
April 2013	83.0%	86.0%
May 2013		86.0%
June 2013	85.0%	86.0%
Q1 2013/14		86.0%
July 2013	85.0%	86.0%
August 2013	85.0%	86.0%
September 2013	83.0%	86.0%
Q2 2013/14		
October 2013		
November 2013		
December 2013		
Q3 2013/14		
January 2014		
February 2014		
March 2014		
Q4 2013/14		

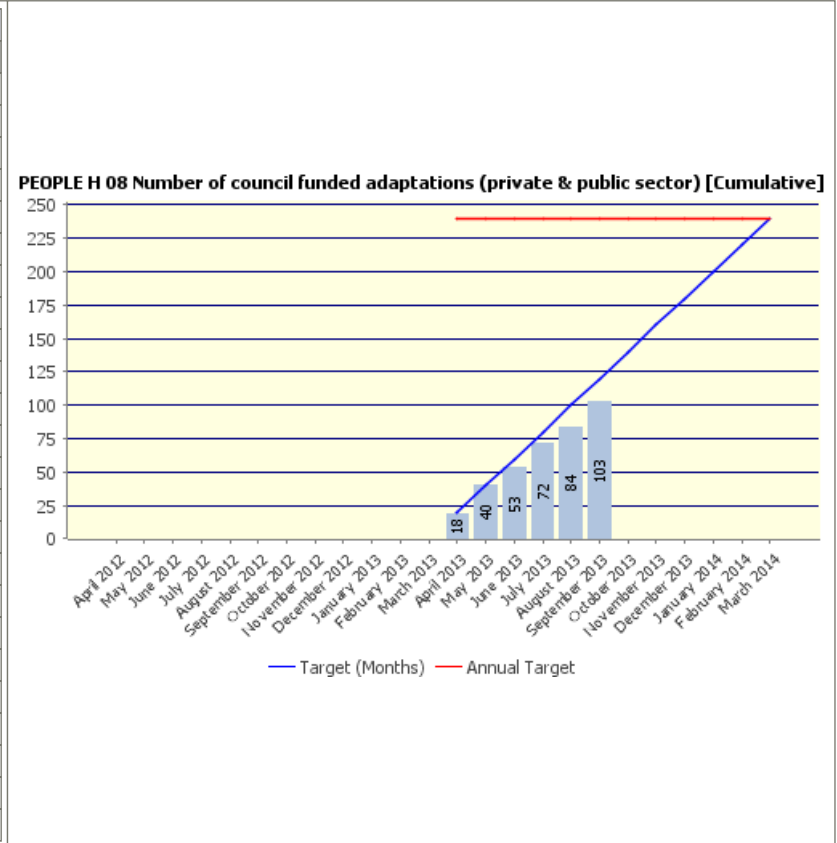


This indicator measures the percentage of people still living at home 3 months (91 days) after leaving the reablement service. By its nature it will always be reporting retrospectively, as we wait for the 3 months to elapse. Since January 2013 565 people have started and finished reablement, and up to the 15/10/13, 517 had passed the 91 day mark and could be measured. Of the 517, 427 (83%) were still at home.


CP 4.12	Number of council funded adaptations (private & public sector) [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		

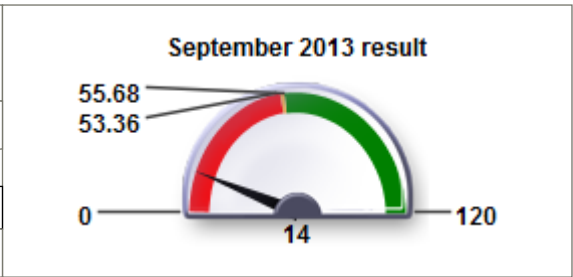


Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	18	20
May 2013	40	40
June 2013	53	60
July 2013	72	80
August 2013	84	100
September 2013	103	120
October 2013		140
November 2013		160
December 2013		180
January 2014		200
February 2014		220
March 2014		240

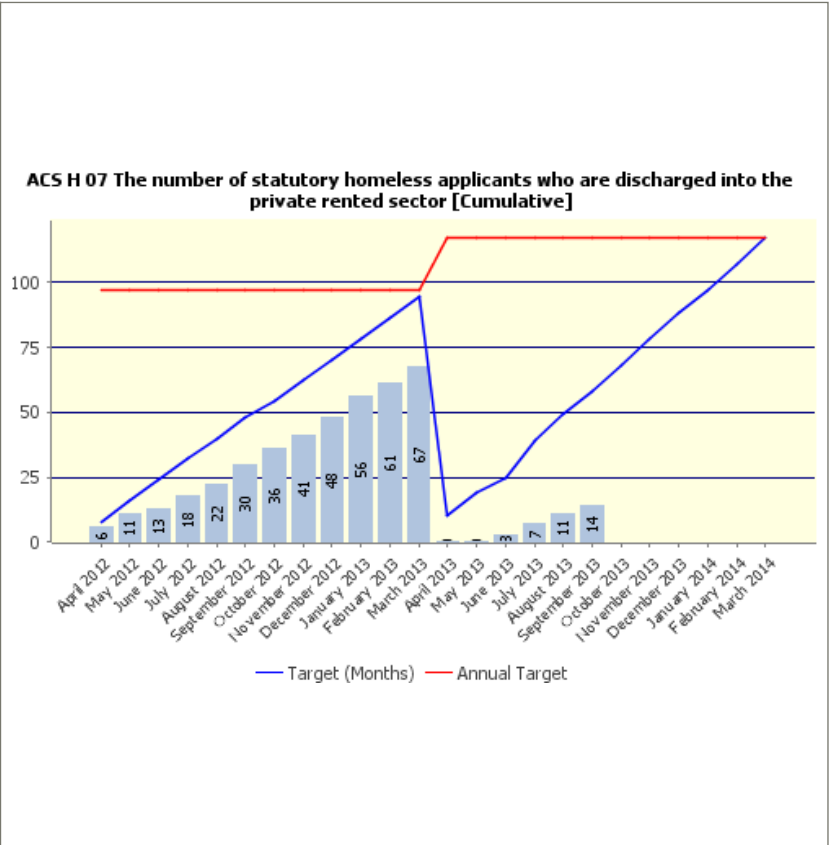


This is made up from adaptations in the public and private sectors. Over the period Apr-Sept we have a total of 103 adaptations, 52 in the public sector and 51 in the private sector.

CP 4.13	The number of statutory homeless applicants who are discharged into the private rented sector [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2012		



Date Range 1		
	Value	Target
April 2012	6	8
May 2012	11	16
June 2012	13	24
July 2012	18	32
August 2012	22	40
September 2012	30	48
October 2012	36	54
November 2012	41	62
December 2012	48	70
January 2013	56	78
February 2013	61	86
March 2013	67	94
April 2013	0	10
May 2013	0	19
June 2013	3	25
July 2013	7	39
August 2013	11	49
September 2013	14	58
October 2013		68
November 2013		78
December 2013		88
January 2014		97
February 2014		107
March 2014		117




To September we have discharged 15 households into the private rented sector, 4 of which were in September.

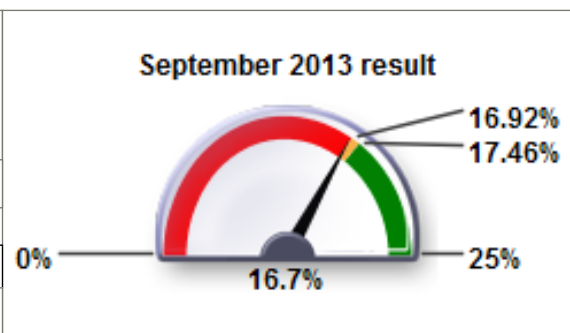
Issues with landlords are still apparent. We are legally required to ensure there are additional fixtures in the properties for the homeless, such as carbon monoxide detectors, and that the tenancy is for 12 months rather than the usual 6.

We have addressed these issues with landlords and continue to do so. This means that despite a slow start we will be in a position to utilise the private rented sector and satisfy the demand of the homeless to be housed appropriately.

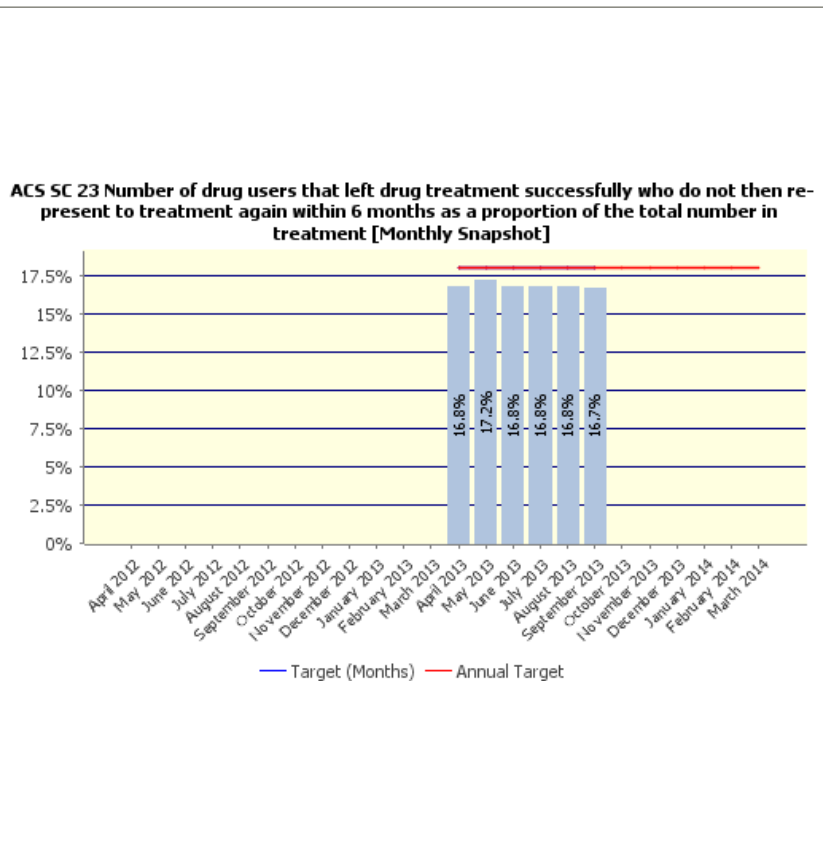
We are hopeful that the monthly rate of discharge to the private sector will be at least four per month and continue to increase steadily.

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 2

CP 6.2	Number of drug users that left drug treatment successfully who do not then re-present to treatment again within 6 months as a proportion of the total number in treatment [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Glyn Halksworth		
Year Introduced	2013		



Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	16.8%	18%
May 2013	17.2%	18%
June 2013	16.8%	18%
July 2013	16.8%	18%
August 2013	16.8%	18%
September 2013	16.7%	18%
October 2013		
November 2013		
December 2013		
January 2014		
February 2014		
March 2014		




This is the latest data and is for the reporting period to August 2013. It covers the 12 months March 2012 to February 2013.

There isn't much change to the previous June figures (data isn't produced in July) as there has been an increase in the non-opiate numbers but the opiate figures have declined slightly this month.

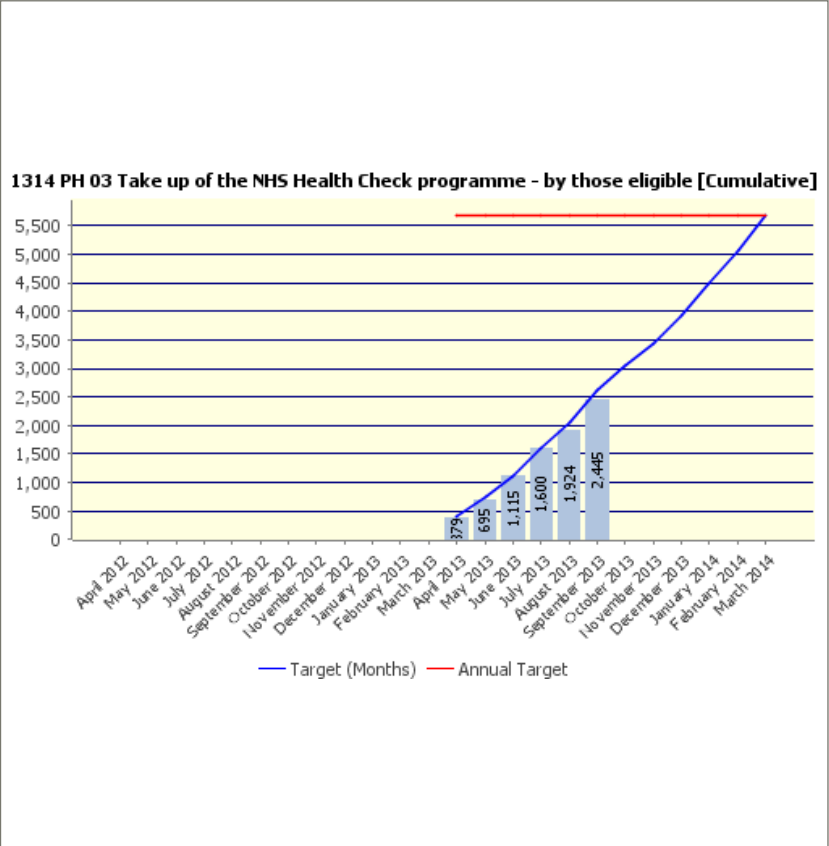
Overall 851 people were in treatment, and of these 142 completed successfully and did NOT re-present for further treatment, a success rate of 16.7%, a slight decline overall but a consistent performance in respect of numbers in treatment (Trend data: April = 16.8%; May = 17.2%; June = 16.8%).

Contracts have been shaped to prioritise this area of performance and we are working closely with providers to deliver improvements in this area and developing understanding of complexity factors which will inform treatment approaches. However, the activity period being scrutinised pre-dates some of these measures and performance improvements may be slow to take effect.

CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Margaret Gray		
Year Introduced			




Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	379	406
May 2013	695	763
June 2013	1,115	1,120
July 2013	1,600	1,592
August 2013	1,924	2,064
September 2013	2,445	2,632
October 2013		3,038
November 2013		3,443
December 2013		3,914
January 2014		4,482
February 2014		5,050
March 2014		5,673



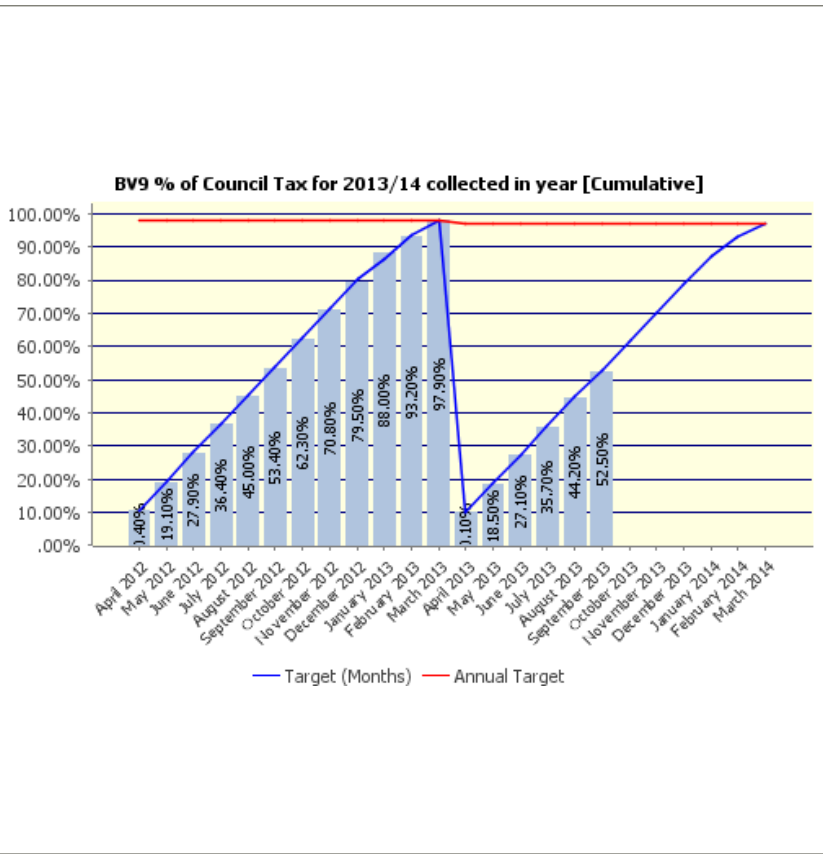
Health Checks are slightly below target the trajectory will be amended when data from some GP practices is submitted for September.

Priority Priority 7 - Encourage the prosperity of Southend and its residents
Expected Outcome: Some slippage against target 1

CP 7.1	% of Council Tax for 2013/14 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		




Date Range 1		
	Value	Target
April 2012	10.40%	10.70%
May 2012	19.10%	19.30%
June 2012	27.90%	28.40%
July 2012	36.40%	36.80%
August 2012	45.00%	45.50%
September 2012	53.40%	54.00%
October 2012	62.30%	62.70%
November 2012	70.80%	71.40%
December 2012	79.50%	80.30%
January 2013	88.00%	86.30%
February 2013	93.20%	93.40%
March 2013	97.90%	97.80%
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013	52.50%	52.80%
October 2013		61.40%
November 2013		70.00%
December 2013		78.60%
January 2014		87.20%
February 2014		92.90%
March 2014		97.00%



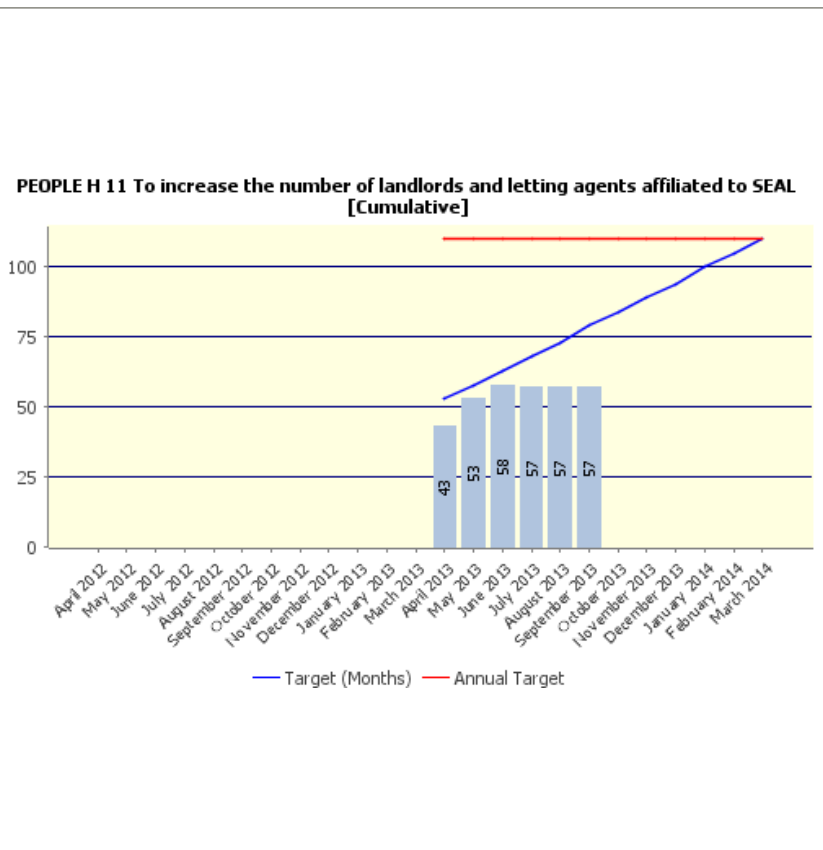
Comparison of Council Tax collection with other Essex Authorities show that most Authorities are suffering a downturn in the collection rate from between 0.2% to 1.74% compared to last year with the contributing factors being Council Tax Support, technical changes to discounts and exemptions and taxpayers switching to 12 monthly instalments. We are currently 0.9% down against our collection performance for last year (which compares to the Essex range for last year), however we are only 0.3% down against our current year target which takes account of the changes made by the LCTRS (Local Council Tax Reduction Scheme) and people moving to 12 monthly instalments.

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses
 Expected Outcome: Some slippage against target 2

CP 8.2	To increase the number of landlords and letting agents affiliated to SEAL [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jacqui Lansley		
Year Introduced	2013		



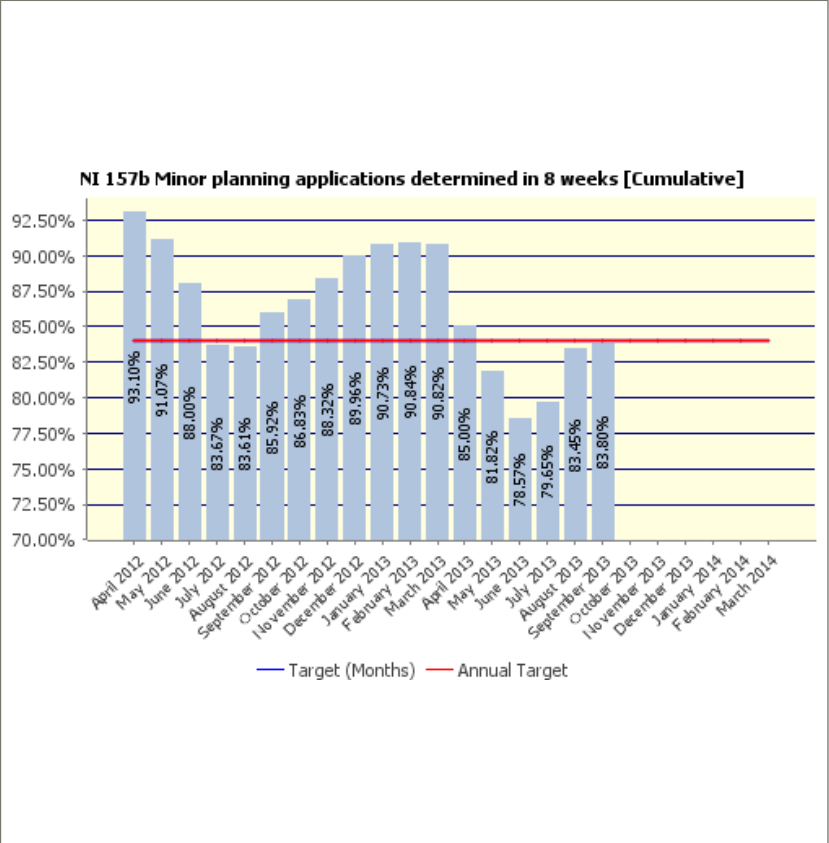
Date Range 1		
	Value	Target
April 2012		
May 2012		
June 2012		
July 2012		
August 2012		
September 2012		
October 2012		
November 2012		
December 2012		
January 2013		
February 2013		
March 2013		
April 2013	43	53
May 2013	53	58
June 2013	58	63
July 2013	57	68
August 2013	57	73
September 2013	57	79
October 2013		84
November 2013		89
December 2013		94
January 2014		100
February 2014		105
March 2014		110



Numbers of landlords remains static this month at 57. However, we remain confident that we will reach the target, we are working with SEAL to identify landlords and will be carrying out a mailshot to all potential landlords and agents.

CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]			<p>September 2013 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Peter Geraghty			
Year Introduced	2001			

Date Range 1		
	Value	Target
April 2012	93.10%	84.00%
May 2012	91.07%	84.00%
June 2012	88.00%	84.00%
July 2012	83.67%	84.00%
August 2012	83.61%	84.00%
September 2012	85.92%	84.00%
October 2012	86.83%	84.00%
November 2012	88.32%	84.00%
December 2012	89.96%	84.00%
January 2013	90.73%	84.00%
February 2013	90.84%	84.00%
March 2013	90.82%	84.00%
April 2013	85.00%	84.00%
May 2013	81.82%	84.00%
June 2013	78.57%	84.00%
July 2013	79.65%	84.00%
August 2013	83.45%	84.00%
September 2013	83.80%	84.00%
October 2013		84.00%
November 2013		84.00%
December 2013		84.00%
January 2014		84.00%
February 2014		84.00%
March 2014		84.00%



This figure has risen steadily since June and is now only 0.2% below target. On track for year-end.

Revenue Budget Monitoring 2013/14

Period 6

**as at 30 September 2013
Portfolio Summary**

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1. Commentary

The following pages provide the budget monitoring position for the General Fund and Housing Revenue Account for 2013/14, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 September 2013.

The starting point for the budget monitoring is the original budget as agreed by Council in February. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of September, corporate savings of £653,000 are in the process of being allocated to service departments.

2. Overall Budget Performance – General Fund

A projected overspend of £255,000 is being forecast as measured against the latest budget.

General Fund Portfolio Forecast Comparison 2013/14 at 30 September 2013 - Period 6

Portfolio	Latest Budget 2013/14 £000	Projected Outturn 2013/14 £000	September Forecast Variance £000	August Forecast Variance £000
Adult Social Care, Health & Housing	51,262	51,451	189	327
Children & Learning	34,396	34,290	-106	-203
Corporate Support Services	3,462	3,751	289	270
Culture & Tourism	12,097	12,137	40	20
Deputy Leader	3,192	3,192	0	0
Leader Policy & Finance	3,577	3,443	-134	-12
Public Protection, Waste & Transport	25,974	25,967	-7	155
Planning	1,614	1,594	-20	-20
Total Directorates	135,574	135,825	251	537
Non-Service Areas	2,996	3,000	4	-493
Net Expenditure / (Income)	138,570	138,825	255	44

Where Departments are forecasting an overspend by the end of the year, they are required to produce an action plan to address this overspend, to ensure their Departmental budget is balanced by the year end. Corporate Directors have been advised that relevant action plans must be in place to address any projected overspend position.

3. Service Variances (£251,000 forecast overspend)

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
Adult Social Care Health & Housing			
Net increased demand for Adult Social Care	396		
Vacancies in Performance Team		47	
Supporting People Contractor Payments		55	
Vacancies on Private Sector Housing		40	
DAAT		53	
Other		12	189
Children & Learning			
Children's Placements - forecast of current cohort	267		
Education Transport costs	140		
Underspend on Young People and Family Support		300	
Additional costs of agency workers	22		
Youth Offending - Some staff currently grant funded		55	
Connexions - Vacancy and savings on premises costs		165	
Vacant manager post in Integrated Locality Service		40	
Other	25		-106
Corporate Support Services			
Staffing	40		
Business Rates	48		
Electricity Charges	45		
Asset Revaluation Fees		25	
Reduction in Property and Regeneration contract income	170		
Other	11		289
Culture & Tourism			
Renegotiation of Leisure Management contract		140	
Grounds Maintenance income shortfall	90		
Grounds Maintenance Leases	55		
Staffing at Museums & Art Gallery	20		
Other	15		40
Deputy Leader			
		0	0
Leader Policy & Finance			
Public Health Vacancies and Supplies & Services		122	
Other		12	-134
Public Protection, Waste & Transport			
Delays in implementing savings:-			
- CCTV relocation and restructure	75		
- Regulatory Services	46		
Vacancies in Performance and Business Support		80	
Increase in Landfill Tax	160		
Gainshare target not met		160	
Highways Permit Scheme		30	
Other		18	-7
Planning			
Development Control Income		20	-20
Total	1,625	1,374	251

4. Non Service Variances (£4,000 forecast overspend)

Levies £4,000

As advised by the Coroner's Court, levies are now forecast to be slightly overspent compared to the original budget.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £1,715,000 were agreed by Council in February 2013. The current outturn position of £3,838,000 also allows for:-

Appropriations to Reserves

- £261,000 New Homes Bonus – one off reimbursement of Government top-slicing
- £696,000 increase in final allocation of General Grants moved to earmarked reserves
- £17,000 to create earmarked reserve for Scrutiny function
- £1,500,000 to the Interest Equalisation Reserve to mitigate interest rate risk and future principal repayments

Appropriations from Reserves

- £44,000 from Grants to Voluntary Organisations Reserve to fund 2012/13 grants paid out in the current year
- £15,000 from the Partnership Rewards Grant Reserve to fund expenditure on projects in 2013/14
- £20,000 from the LABGI reserve to fund the Maritime Festival
- £272,000 to fund expenditure supporting Business Transformation

6. Performance against Budget savings targets for 2013/14

As part of setting the Council budget for 2013/14, a schedule of Departmental and Corporate savings was approved totalling £10.425 million. These are required to achieve a balanced budget and therefore not to draw on general reserves.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below;

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
People	113	400	2,651	3,164	3,067	-97
Corporate Services	75	20	699	794	719	-75
Place	37	385	1,362	1,784	1,719	-65
Corporate	0	0	845	845	845	0
Department Sub-Total	225	805	5,557	6,587	6,350	-237
Category Management						
ICT	0	25	375	400	400	0
Energy	10	0	0	10	0	-10
Facilities Management	0	300	114	414	414	0
Highways	0	0	300	300	300	0
Transport	0	60	191	251	218	-33
Social Care	178	870	1,415	2,463	1,965	-498
Category Management Sub-Total	188	1,255	2,395	3,838	3,297	-541
Total	413	2,060	7,952	10,425	9,647	-778

Although the current forecast is showing a shortfall of £778,000 against the required savings total of £10.425 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 28th February 2013 and anticipated that £2,131,000 would be appropriated to earmarked reserves in 2013/14.

The closing HRA revenue balance as at 31st March 2013 was £3,502,000.

The current forecast is projecting a £120,000 underspend. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	72,673	(22,004)	50,669	593	51,262	51,451	189	25,347	25,492	145
Children & Learning	140,725	(106,584)	34,141	255	34,396	34,290	(106)	17,179	16,846	(333)
Corporate Support Services	129,416	(126,081)	3,335	127	3,462	3,751	289	2,135	1,867	(268)
Culture & Tourism	17,821	(5,790)	12,031	66	12,097	12,137	40	6,224	6,319	95
Deputy Leader	3,193	(110)	3,083	109	3,192	3,192	0	1,589	1,494	(95)
Leader Policy & Finance	10,020	(6,469)	3,551	26	3,577	3,443	(134)	1,796	1,531	(265)
Public Protection, Waste & Transport	39,110	(13,347)	25,763	211	25,974	25,967	(7)	12,479	12,361	(118)
Planning	3,183	(1,586)	1,597	17	1,614	1,594	(20)	821	758	(63)
Portfolio Net Expenditure	416,141	(281,971)	134,170	1,404	135,574	135,825	251	67,570	66,668	(902)
Reversal of Depreciation	(21,761)	5,279	(16,482)	0	(16,482)	(16,482)	0	(8,241)	(8,242)	(1)
Levies	458	0	458	0	458	462	4	240	257	17
Financing Costs	19,875	(3,981)	15,894	(1,500)	14,394	14,394	0	5,928	5,203	(725)
Contingency	7,036	0	7,036	(1,352)	5,684	5,684	0	(745)	0	745
Miscellaneous Income	0	0	0	0	0	0	0	0	107	107
Net Operating Expenditure	421,749	(280,673)	141,076	(1,448)	139,628	139,883	255	64,752	63,993	(759)
General Grants	0	(3,382)	(3,382)	(957)	(4,339)	(4,339)	0	(2,373)	(2,373)	0
Corporate Savings	(1,232)	0	(1,232)	282	(950)	(950)	0	0	0	0
Revenue Contribution to Capital	393	0	393	0	393	393	0	0	0	0
Contribution to / (from) Earmarked Reserves	1,715	0	1,715	2,123	3,838	3,838	0	179	0	(179)
Contribution to / (from) General Reserves	0	0	0	0	0	(255)	(255)	0	0	0
Net Expenditure / (Income)	422,625	(284,055)	138,570	0	138,570	138,570	0	62,558	61,620	(938)
Use of General Reserves										
Balance as at 1 April 2012			11,846		11,846	11,846	0			
Use in Year			0	0	0	(255)	(255)			
Balance as at 31 March 2013			11,846	0	11,846	11,591	(255)			

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	483	(488)	(5)	60	55	55	0	28	27	(1)
b Drug & Alcohol Action Team	2,021	(1,994)	27	147	174	121	(53)	91	(3)	(94)
c Housing Needs & Homelessness	1,815	(676)	1,139	4	1,143	1,143	0	372	409	37
d Commissioning Team	2,026	(2,265)	(239)	(105)	(344)	(355)	(11)	(169)	(172)	(3)
e Strategy & Development	2,325	(2,752)	(427)	(19)	(446)	(493)	(47)	(213)	(248)	(35)
f People with a Learning Disability	16,992	(1,431)	15,561	305	15,866	14,610	(1,256)	7,953	7,456	(497)
g People with Mental Health Needs	3,275	(162)	3,113	(199)	2,914	3,908	994	1,462	2,083	621
h Older People	30,545	(10,538)	20,007	453	20,460	21,129	669	10,066	10,381	315
i Other Community Services	1,464	(1,000)	464	26	490	485	(5)	246	222	(24)
j Private Sector Housing	2,115	(66)	2,049	45	2,094	2,054	(40)	1,048	987	(61)
k People with a Physical or Sensory Impairment	4,627	(488)	4,139	49	4,188	4,177	(11)	2,103	2,049	(54)
l Supporting People	4,527	0	4,527	(173)	4,354	4,299	(55)	2,203	2,139	(64)
m Service Strategy & Regulation	458	(144)	314	0	314	318	4	157	162	5
Total Net Budget for Portfolio	72,673	(22,004)	50,669	593	51,262	51,451	189	25,347	25,492	145

Virements

£000

Transfer from earmarked reserves	40
Allocation from Contingency-inflation allowed for placements	907
In year virements	(354)

593

**General Fund Forecast 2012/13
at 30 June 2012 - Period 3
Adult Social Care, Health & Housing
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b. £37k Allocated from this workstream as a legal contingency and is being reported as an expected underspend.	Projects, such as Alcohol Liaison Nurse, Naloxone, Test on Arrest, Family Support Pilot, due to commence later in the financial year.
c.	
d.	
e. Forecasted underspend on employees due to vacancies/secondments.	
f. Mainly because of lower than projected residential care placements offset slightly against homecare.	
g. Mainly a result of higher than projected residential care placements ,direct payments & supported living	
h. Mainly due to higher homecare and direct payment packages offset by reduced residential care placements. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Higher homecare and direct packages offset by reduced residential care placements.
i.	
j. Forecast underspend on employees due to vacancies carried at the beginning of the year.	Current underspend on employees due to vacancies carried at the beginning of the year, posts now filled.
k. Due to less than predicted use of direct payments.	
l.	
m.	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	18,523	(11,571)	6,952	114	7,066	7,206	140	3,382	3,337	(45)
b Children with Special Needs	1,987	(19)	1,968	28	1,996	1,956	(40)	999	977	(22)
c Early Years Development and Child Care Partnership	10,753	(8,741)	2,012	(5)	2,007	2,047	40	1,010	1,017	7
d Children Fieldwork Services	3,684	(19)	3,665	14	3,679	3,701	22	1,840	1,830	(10)
e Children Fostering and Adoption	5,747	0	5,747	76	5,823	5,523	(300)	2,948	2,758	(190)
f Youth Service	2,144	(191)	1,953	32	1,985	1,820	(165)	902	837	(65)
g Age 14 to 19 Learning and Development	315	(15)	300	3	303	303	0	0	0	0
h Other Education	770	(723)	47	5	52	52	0	36	42	6
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,757	(162)	4,595	(84)	4,511	4,778	267	2,255	2,447	192
k Schools Delegated Budgets	76,251	(76,251)	0	0	0	0	0	0	0	0
l Children Specialist Commissioning	857	(55)	802	5	807	807	0	404	356	(48)
m Children Specialist Projects	2,427	(81)	2,346	107	2,453	2,453	0	1,250	1,209	(41)
n School Support and Preventative Services	9,997	(7,548)	2,449	22	2,471	2,456	(15)	1,389	1,337	(52)
o Youth Offending Service	2,221	(1,073)	1,148	4	1,152	1,097	(55)	741	678	(63)
p Young Persons Drug and Alcohol Team	292	(135)	157	(66)	91	91	0	23	21	(2)
Total Net Budget for Portfolio	140,725	(106,584)	34,141	255	34,396	34,290	(106)	17,179	16,846	(333)

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Children and Lifelong Learning
Portfolio Holder - Cllr James Courtenay**

Virements	£000
Transfer from earmarked reserves	0
Allocation from Contingency	306
In year virements	(51)
	255

Forecast Outturn Variance	Year to Date Variance
a. Contracted Home to School transport costs under significant pressure from rising fuel costs and high volume.	
b. Underspend on supplies and services identified to offsets overspending elsewhere within Children's Services.	
c. £55k overspend due to member decision in relation to Children's Centre service design, partly offset by £15k underspend on supplies and services due to Efficiencies in the Early Years general budget.	
d. Underlying overspend on staffing budgets due to expenditure on agency workers in the First Contact Team has been reduced by one-off management action to make best use of funding b/fwd elsewhere within Children's Services.	
e. Current spending patterns on fostering and adoption payments indicate an underspend against the budget. To be managed in conjunction with the PVI budget above. Additional Savings of circa £50k on consolidation of services based at Marigold and Allan Cole House.	Year to date variance due to impact of adoption grants received. Note, 'Adoption Grant A' will be received in-year, but spending profile will stretch into the 2015/16 financial year.
f. Underspend due to the vacant Teenage Pregnancy post to be filled later in the year, and due to a reduction in supplies, services and premises costs.	
g.	
h.	
i.	
j. Full year projection of current external placements which have increased to 19 residential and 48 foster placements plus 1 new Secure Accommodation	

placement costing £5,000 per week. Robust systems ensure new placements are in-house whenever possible but this remains a volatile budget.

k.

l.

m.

n. Impact of vacant manager post, to be offered as a saving in 14/15.

o. Underspend on establishment budget due to staff being charged against grants b/fwd. from 12/13

p.

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	202	(208)	(6)	1	(5)	26	31	(2)	4	6
b	Accounts Receivable	340	(332)	8	(4)	4	4	0	(1)	(1)	0
c	Accountancy	3,159	(3,068)	91	22	113	113	0	59	(57)	(116)
d	Asset Management	416	(414)	2	3	5	(20)	(25)	5	(27)	(32)
e	Internal Audit & Corporate Fraud	877	(856)	21	7	28	28	0	17	(3)	(20)
f	Buildings Management	3,042	(2,950)	92	(102)	(10)	83	93	135	282	147
g	Administration & Support	510	(633)	(123)	18	(105)	(105)	0	(53)	(51)	2
h	Cemeteries and Crematorium	1,495	(1,833)	(338)	(2)	(340)	(340)	0	(134)	(167)	(33)
i	Community Centres and Club 60	134	(1)	133	(1)	132	132	0	71	73	2
j	Corporate and Industrial Estates	524	(910)	(386)	10	(376)	(376)	0	(174)	(211)	(37)
k	Customer Services Centre	1,818	(2,029)	(211)	102	(109)	(149)	(40)	(18)	(34)	(16)
l	Council Tax Admin	1,584	(462)	1,122	28	1,150	1,150	0	566	571	5
m	Council Tax Benefit	0	0	0	0	0	0	0	0	(65)	(65)
n	Democratic Services Support	466	(1)	465	(15)	450	450	0	226	222	(4)
o	Dial A Ride Service	48	(2)	46	1	47	47	0	24	15	(9)
p	Directorate of Support Services	1,064	(1,079)	(15)	8	(7)	(7)	0	1	11	10
q	Elections and Electoral Registration	256	(3)	253	2	255	255	0	128	106	(22)
r	Vehicle Fleet	739	(743)	(4)	(3)	(7)	31	38	2	43	41
s	Benefits Administration	3,323	(2,106)	1,217	12	1,229	1,305	76	262	276	14
t	Rent Benefit Payments	99,147	(99,050)	97	0	97	6	(91)	49	(84)	(133)
u	Human Resources	1,638	(1,702)	(64)	51	(13)	(33)	(20)	(23)	(29)	(6)
v	Information Comms & Technology	3,574	(3,612)	(38)	(148)	(186)	(186)	0	(62)	(30)	32
w	Information and Governance	378	(442)	(64)	3	(61)	(53)	8	(29)	(33)	(4)
x	Insurance	26	(93)	(67)	2	(65)	(65)	0	(33)	(30)	3
y	Local Land Charges	273	(312)	(39)	2	(37)	(37)	0	(18)	(40)	(22)
z	Legal Services	1,116	(1,099)	17	7	24	24	0	14	(9)	(23)
aa	Support To Mayor and Members	938	0	938	1	939	939	0	477	450	(27)
ab	Non Domestic Rates Collection	406	(301)	105	25	130	130	0	185	184	(1)
ac	Payroll	409	(415)	(6)	53	47	82	35	88	109	21
ad	Corporate Procurement	441	(459)	(18)	34	16	30	14	51	71	20
ae	Property Management & Maintenance	438	(491)	(53)	7	(46)	124	170	241	288	47
af	Registration Births Deaths & Marriages	463	(292)	171	3	174	174	0	87	39	(48)
ag	Transport Management	172	(183)	(11)	0	(11)	(11)	0	(6)	(6)	0
Total Net Budget for Portfolio	129,416	(126,081)	3,335	127	3,462	3,751	289	2,135	1,867	(268)	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Corporate Support Services
Portfolio Holder - Cllr Andrew Moring**

Virements	£000
Transfer from earmarked reserves	116
Allocation from Contingency	265
In year virements	(254)
	127

Forecast Outturn Variance	Year to Date Variance
a. Budgeted income from Central Schools will not be realised as they now have their own bank accounts and will no longer be using the Accounts Payable function.	
b.	
c.	Vacancies have yet to be recruited to.
d. Rolling revaluation of properties is expected to underspend against target budget. Rental income from the property portfolio is expected to exceed target budget.	There is a current underspend on the rolling revaluation of properties. Rental income (from the property portfolio) is currently exceeding target budget. Premises costs currently underspent against target budget.
e.	
f. Business rates have exceeded target budget. Income budgets (relating to sales room hires and refreshments) are not achievable in 2013/14 given rooms are being taken out of service within the Civic centre. Utility costs are expected to overspend.	Income (fees and charges) currently underachieving against target budget. Current overspends on premises costs and communications budgets are being monitored by management.
g.	
h.	Income currently exceeding target budget.
i.	
j.	Rental income exceeding target budget.
k. Vacant hours.	Various small underspends on supplies and services against target budgets. Vacancies.
l.	

Forecast Outturn Variance	Year to Date Variance
m.	
n.	
o.	
p.	
q.	Still elections costs outstanding. Expected to be in line at year end
r. The budget for transporting clients with Learning Difficulties under the AVRO contract is currently overspending and is being investigated	The budget for transporting clients with Learning Difficulties under the AVRO contract is currently overspending and is being investigated Management investigation into the Conveyance of Clients costs
s. Budget pressure on employees due to overtime and agency costs	Budget pressure on employees due to overtime and agency costs
t. Current estimated outturn	Discretionary Housing Payment has been received in advance of expenditure. Any unspent grant will be returned to DWP
u. Expect income to be greater than budgeted	
v.	Telephony and Software Maintenance both overspent against target budgets
w. Shortfall of budget for Software Maintenance Agreements	
x.	
y. Land Charges fee income is expected to be greater than budget	Income greater than budget
z.	
aa.	Several small underspends on supplies and services budget lines
ab.	
ac. Employees overspend due to overtime.	Over time being worked
ad.	
ae. Forecast overspends due to pressures within staff costs and a significant reduction in contract income	Pressures within staff costs
af.	Income expected to come more in line with target budget due to expected reduced demand impacting income during the winter period
ag	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	364	(97)	267	2	269	269	0	153	173	20
b Amenity Services Organisation	2,822	(2,230)	592	(44)	548	708	160	281	431	150
c Culture Management	479	(12)	467	42	509	509	0	256	259	3
d Library Service	3,640	(200)	3,440	83	3,523	3,593	70	1,849	1,918	69
e Museums And Art Gallery	814	(66)	748	(11)	737	757	20	386	423	37
f Parks And Amenities Management	4,891	(1,721)	3,170	16	3,186	3,186	0	1,543	1,503	(40)
g Sports Development	174	(64)	110	(6)	104	104	0	53	16	(37)
h Sport and Leisure Facilities	929	(37)	892	8	900	760	(140)	450	422	(28)
i Southend Theatres	523	(16)	507	(9)	498	498	0	254	243	(11)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,669	(1,300)	1,369	(16)	1,353	1,243	(110)	762	658	(104)
k Tourism	516	(47)	469	1	470	510	40	237	273	36
Total Net Budget for Portfolio	17,821	(5,790)	12,031	66	12,097	12,137	40	6,224	6,319	95

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

65

1

66

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Culture & Tourism
Portfolio Holder - Cllr Derek Jarvis**

Forecast Outturn Variance	Year to date Variance
a.	
b. Income shortfall expected due to a fall in Grounds Maintenance contracts. Anticipated overspend on vehicle leasing.	Current overspend on materials and staffing costs which are expected to reduce over time as a result of vacancies held and less expenditure in future periods. Income shortfall due to a fall in Grounds Maintenance contracts.
c.	
d. Pressure of peak relief staff costs	Peak relief staff costs
e. Pressure of peak relief staff costs	Pressure of peak relief staff costs expected to reduce over time as a result of vacancy's held.
f.	
g.	Grant income received and to be spent in this financial year
h. Anticipated savings due to renegotiations of the Leisure Management contract.	Underspend due to renegotiations of the Leisure Management contract.
i.	
j. Pier & Foreshore income expected to exceed target.	Pier & Foreshore income exceeding target
k. Income targets within Special Events are no longer realisable	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Deputy Leader
Portfolio Holder - Cllr John Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Economic Development	315	0	315	18	333	333	0	179	123	(56)
b Flood and Sea Defence	1,417	(63)	1,354	1	1,355	1,355	0	679	627	(52)
c Town Centre Management	319	(47)	272	0	272	272	0	137	144	7
d Partnership Team	325	0	325	45	370	370	0	188	192	4
e Support To Voluntary Sector	817	0	817	45	862	862	0	406	408	2
Total Net Budget for Portfolio	3,193	(110)	3,083	109	3,192	3,192	0	1,589	1,494	(95)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

80
21
8

109

Forecast Outturn Variance	Year to Date Variance
a	LEP funding and Economic Development supplies and services underspent to date.
b	Funding for SUDS work not yet spent.
c	
d	
e	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate Subscriptions	113	0	113	0	113	113	0	57	59	2
b Corporate and Non Distributable Costs	3,368	(164)	3,204	(26)	3,178	3,143	(35)	1,578	1,363	(215)
c Emergency Planning	97	0	97	14	111	111	0	55	54	(1)
d Media And Communication	267	(342)	(75)	2	(73)	(63)	10	(36)	(10)	26
e Public Health	4,889	(4,889)	0	10	10	(112)	(122)	5	(56)	(61)
f People and Organisational Development	433	(442)	(9)	23	14	14	0	7	(6)	(13)
g Strategy and Performance	273	0	273	3	276	289	13	139	136	(3)
h The Programme Office	335	(416)	(81)	2	(79)	(79)	0	(38)	(36)	2
i Tickfield Training Centre	245	(216)	29	(2)	27	27	0	29	27	(2)
Total Net Budget for Portfolio	10,020	(6,469)	3,551	26	3,577	3,443	(134)	1,796	1,531	(265)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

22
4
26

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Leader
Portfolio Holder - Cllr Nigel Holdcroft**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d. Pressure on employees' budget .The outturn position is dependent on the advertising return from Outlook	Overspend on employees due to agency cost and the delay in implementing saving.
e. Underspend mostly due to employee vacancies which are partly offset by agency costs and some savings on Supplies & Services	Underspend mostly due to employee vacancies which are partly offset by agency costs and some savings on Supplies & Services
f.	
g. Shortfall of budget for supplies and services	
h.	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	60	0	60	0	60	60	0	30	30	0
b Closed Circuit Television	511	(18)	493	2	495	570	75	248	282	34
c Concessionary Fares	3,377	0	3,377	(13)	3,364	3,364	0	1,768	1,765	(3)
d Decriminalised Parking	1,291	(1,042)	249	1	250	250	0	127	129	2
e Enterprise Tourism and Environment Central Pool	1,685	(1,719)	(34)	203	169	89	(80)	86	79	(7)
f Highways Maintenance	12,581	(3,119)	9,462	3	9,465	9,435	(30)	4,770	4,489	(281)
g Car Parking Management	1,451	(5,227)	(3,776)	2	(3,774)	(3,774)	0	(2,016)	(1,956)	60
h Passenger Transport	528	(80)	448	(14)	434	434	0	210	262	52
i Public Conveniences	794	0	794	(25)	769	746	(23)	381	332	(49)
j Road Safety and School Crossing	491	0	491	5	496	496	0	249	197	(52)
k Regulatory Business	733	(7)	726	0	726	726	0	363	357	(6)
l Regulatory Licensing	412	(425)	(13)	0	(13)	24	37	(144)	(156)	(12)
m Regulatory Management	1,356	(1,010)	346	51	397	390	(7)	87	106	19
n Regulatory Protection	387	(30)	357	0	357	366	9	175	179	4
o Traffic and Parking Management	278	(5)	273	(9)	264	264	0	141	177	36
p Waste Collection	4,567	(635)	3,932	0	3,932	3,932	0	1,656	1,641	(15)
q Waste Disposal	3,733	0	3,733	(50)	3,683	3,669	(14)	1,847	1,938	91
r Cleansing	2,317	(7)	2,310	0	2,310	2,310	0	1,184	1,197	13
s Civic Amenity Sites	566	(19)	547	50	597	597	0	309	285	(24)
t Community Safety	432	0	432	0	432	443	11	225	236	11
u Environmental Care	921	(4)	917	4	921	901	(20)	462	444	(18)
v Waste Management	639	0	639	1	640	675	35	321	348	27
Total Net Budget for Portfolio	39,110	(13,347)	25,763	211	25,974	25,967	(7)	12,479	12,361	(118)

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Public Protection, Waste & Transport
Portfolio Holder - Cllr Tony Cox**

Virements	£000
Transfer from earmarked reserves	45
Allocation from Contingency	55
In year virements	111
	211

Forecast Outturn Variance	Year to Date Variance
a.	
b. Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found.	Saving unlikely to be realised as a result of realignment of service. Compensatory savings are to be found
c.	
d.	
e. Underspend expected within staff costs due to vacancies.	
f. Highways permit scheme expected to generate more income than anticipated.	Maintenance costs lowered due to procedural improvements and staff vacancies.
g.	Advertising income shortfall and costs of University Square car park.
h.	Contractor cost incurred earlier in the year than anticipated.
i. Premises Costs expected to underspend	Underspend in Premises Costs
j.	On-going staff vacancies exist within the team.
k.	
l. Full year savings are currently not being achieved regarding contractor costs, and these are partially offset by potential underspends in the Gambling Act	
m.	
n. Full year savings are currently not being achieved regarding contractor costs	

o.		
p.		
q.	Pressure from the Landfill Tax increase, offset by no Gainshare payment as targets not achieved	Pressure from the Landfill Tax increase which will be offset by not making a Gainshare payment.
r.		
s.		
t.		
u.	Contractor costs expected to underspend	Underspend in contractor costs
v.	Full year savings have not been achieved relating to the Waste Contract Team Restructure.	

**General Fund Forecast 2013/14
at 30 September 2013 - Period 6
Planning
Portfolio Holder - Cllr Jonathan Garston**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	635	(362)	273	5	278	278	0	134	122	(12)
b Development Control	1,019	(455)	564	5	569	549	(20)	308	220	(88)
c Regional And Local Town Plan	1,529	(769)	760	7	767	767	0	379	416	37
Total Net Budget for Portfolio	3,183	(1,586)	1,597	17	1,614	1,594	(20)	821	758	(63)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

17

0

17

Forecast Outturn Variance	Year to date Variance
a.	
b. Income received expected to exceed the budget	Increased income in the opening quarter of the year and a part year vacant post.
c.	

Housing Revenue Account Forecast 2013/14
at 30 September 2013 - Period 6
Portfolio Holder - Cllr Lesley Salter

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	342	0	342	342	0	171	174	3
b Premises (Excluding Repairs)	620	0	620	620	0	570	545	(25)
c Repairs	5,152	0	5,152	5,152	0	2,774	2,774	(0)
d Supplies & Services	65	0	65	65	0	33	19	(14)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,380	0	9,380	9,380	0	5,051	5,051	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	910	0	910	910	0	455	455	0
i Provision for Bad Debts	282	0	282	282	0	0	0	0
j Capital Financing Charges	10,373	0	10,373	10,543	170	5,154	5,224	70
Expenditure	27,124	0	27,124	27,294	170	14,207	14,242	35
k Government Grants	0	0	0	0	0			0
l Fees & Charges	(3,824)	0	(3,824)	(3,864)	(40)	(2,044)	(2,180)	(136)
m Rents	(24,374)	0	(24,374)	(24,624)	(250)	(12,208)	(12,545)	(337)
n Other	(227)	0	(227)	(227)	0	(214)	(189)	25
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(50)	0	(50)	(50)	0	(25)	(25)	0
q Recharges	(600)	0	(600)	(600)	0	(300)	(257)	43
Income	(29,155)	0	(29,155)	(29,445)	(290)	(14,871)	(15,276)	(406)
r Appropriation to Earmarked reserves	2,131	0	2,131	2,251	120	0	0	0
s Statutory Mitigation on Capital Financing	(100)		(100)	(100)		0		0
Net Expenditure / (Income)	0	0	0	0	0	(663)	(1,034)	(371)
Use of Reserves								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2012	3,502	0	3,502	3,502	0			

**Housing Revenue Account Forecast 2013/14
at 30 September 2013 - Period 6
Portfolio Holder - Cllr Lesley Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. HRA share of debt than originally budgeted for, balanced somewhat by a lower interest rate	HRA share of debt than originally budgeted for, balanced somewhat by a lower interest rate
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget	Higher than expected service charges income because of a lower number of void properties than estimated in the budget
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget	Higher than expected rental income because of a lower number of void properties than estimated in the budget
n.	
o.	
p.	
q.	
r.	

Capital Programme Monitoring 2013/14
Period 6
as at 30th September 2013
Departmental Summary

Capital Programme Monitoring Report – September 2013

1. Overall Budget Performance

The revised Capital budget for the 2013/14 financial year is £71.239million. This includes all changes approved by Cabinet at its meeting on 18th June 2013. Actual capital spend at 30th September is £21.175million representing 30% of the revised budget. (There are still outstanding creditor invoices to be paid from 2012/13 totalling £1.138million). This is shown in Appendix 1.

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Revised Budget 2013/14 £'000	Previous Expected Variance to Revised Budget 2013/14 £'000
People	12,818	3,076	8,714	(4,104)	(4,373)
Place	36,792	12,325	27,661	(9,131)	(5,912)
Corporate Services	13,016	1,604	6,955	(6,061)	(1,814)
Housing Revenue Account (HRA)	8,613	4,170	8,613	-	-
Total	71,239	21,175	51,943	(19,296)	(12,099)

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
People	2,090	10,728	-	12,818
Place	11,557	11,643	13,592	36,792
Corporate Services	12,794	188	34	13,016
Housing Revenue Account (HRA)	8,297	175	141	8,613
Total	34,738	22,734	13,767	71,239

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30th September is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
People	10,728	-	10,728	8,189	2,239
Place	11,643	13,592	25,235	10,506	14,729
Corporate Services	188	34	222	156	66
Housing Revenue Account (HRA)	175	141	316	149	167
Total	22,734	13,767	36,501	19,000	17,501

2. Department Budget Performance

Department for People

The revised Department for People budget totals £12.818 million.

Department for People	Revised Budget 2013/14	Actual 2013/14	Expected outturn 2013/14	Latest Expected Variance to Year End 2013/14	Previous Expected Variance to Year End 2013/14
	£'000	£'000	£'000	£'000	£'000
Adult Social Care	300	176	571	271	-
General Fund Housing	2,891	353	1,004	(1,887)	(1,885)
Building Schools for the Future	28	(424)	28	-	-
Children & Learning Other	1,218	(33)	1,440	222	222
Condition Schemes	1,112	112	840	(272)	(272)
Devolved Formula Capital	370	344	370	-	-
Primary School Places	6,899	2,548	4,461	(2,438)	(1,438)
Total	12,818	3,076	8,714	(4,104)	(4,373)

Actual spend at 30th September stands at £3.076million. This represents 24% of the total available budget.

Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable individuals to remain in the community. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

Some new funding has come in for £271k relating to Dementia Friendly Environments. The money will be used to create a custom made sensory garden to help Southend Dementia sufferers and it will be based at St Martin's Residential Care Home. The budget has been added to the Capital Programme at November Cabinet.

General Fund Housing

The forecast for year-end expenditure on Adult Disabled Facilities is now lower based on the average number of grant approvals. There are currently no waiting lists for occupational therapy or case workers and there are only 16 cases on the technical officer waiting list. All of these waiting lists are subject to new referral activity. This information means that only £590k is forecast to be spent against a £1.969million budget leaving an expected variance of £1.379million at year end which has been put forward in the November Cabinet report as a carry forward request.

Under the Empty Dwellings Management works in default scheme, various works are taking place to secure derelict properties and there is some on-going investigations on the use of a demolition order on an empty property. The legal process surrounding this can be lengthy therefore the year end forecast currently stands at £30k against a £57k budget leaving £27k remaining at year end. This is subject to on-going review and a carry forward request has been put forward in the November Cabinet report.

The Empty Dwellings Management orders scheme is currently undertaking works at two properties and orders are being sought on two further properties. As with the other Empty Dwellings Management works in default scheme, legal proceedings are lengthy therefore a spend of £105k is expected against a budget of £133k by year end with £28k included as a carry forward request at November Cabinet.

Officers are beginning to re-assess works required at properties for applications on the waiting list under the Private Sector Renewal scheme following review of policy eligibility. Greater certainty on year end spend and waiting list information will be available once assessment visits have commenced but at this stage only £100k spend is expected against the £500k budget with £400k put forward as a carry forward request at November Cabinet.

The Warmer Healthy Homes scheme includes works to supplement the Really Smart House project with improvements to adjacent private sector properties being pursued. It is forecast that only £60k of the £111k budget will be spent by year end therefore leaving

£51k to be carried forward. A request for this has been put forward in the November Cabinet report.

The Friends of HARP project is no longer going ahead with the request for the budget to be removed included at November Cabinet.

Some unused ICT budgets are being used to bring together a project for the Fully Integrated Housing Services IT programme which will begin if this was agreed at November Cabinet.

Building schools for the Future

The project is now complete and certificates to release the retention payments are due to be issued, however as part of the contract the contractor is required to complete KPI reports and to date they have not supplied them. A budget of £28k is also allocated to fund the legal transfer of contract guarantees and maintenance contracts from Southend Borough Council to the Belfairs Academy once the retention payments have been made.

Children & Learning Other Schemes

Two new funding streams totalling £546k for Disabled Children's Facilities and Short Breaks have been awarded for this financial year and projects are in their feasibility stages.

Works on the Chase High School playing field are near completion. Prince Avenue Primary Schools front doors have been repaired and main parts replaced. Rigorous testing now the new school term has begun will assess their reliability and if a full replacement is required.

Emergency condition works on the old building roof at Kingsdown School are underway with an over spend of £222k expected by year end. This will be funded by two Friars School projects under condition schemes which will now not take place until 2014/15.

Retention payments for the new Hinguar Primary School building are now being released and the remaining budget in 2013/14 is to cover works on the drainage ditch that is situated at the south end of the playing field. The project board agreed that this funding would be passed to the school to manage so that can take a holistic approach to the drainage of the whole field.

The purchasing of the six properties between the two Sacred Heart Primary School sites is on-going. Three are now owned by Southend Borough Council and the Diocese, one is near completion and negotiations to purchase the remaining two are underway.

Of the £1.2million budget allocated for 2013/14, works are mostly completed and invoices will start to be paid in the next few months. Retentions of £256k are also being held for payment later in the financial year.

Condition Schemes

A total of £840k of condition works on school buildings are programmed for 2013/14. This covers £505k for heating and plumbing works, £220k on roofs and rewiring, £37k on health and safety works relating to fire alarms and £78k on other general condition items. The

majority of the work commenced in August with spend starting to appear from late September.

The Hamstel Infant School fire systems scheme is no longer going ahead in 2013/14 therefore the budget of £20k has been included in the November Cabinet report as a carry forward request.

£30k of the general condition schemes budget will be used to cover the over spend on Barons Court Infants School under Primary School Places.

The Friars School projects for curtain walling and roof and drains will not take place until 2014/15 with the £222k 2013/14 allocation being transferred over to cover the Kingsdown over spend. The Friars projects will then be funded from the general conditions budget in 2014/15.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools which has been fully distributed for the year.

Primary School Places

Capital expansions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2013/14 spend of £4.5million is planned. This covers £2.5million of an on-going project from 2012/13 at Milton Primary and Hamstel Infant and Junior Schools with £1.3million of works started in the summer holidays. Works on these projects are progressing well.

The £2million budget on the Provision for Primary School Places relates to the St Marys expansion on the East Street site and the St Helens expansion. The St Helens design has taken time to get the school to agree therefore works will not start until summer 2014. St Marys has taken time to get organised due to the lease for the site and the purchase of the two derelict cottages on the site from the Diocese. This is now near completion but the current occupant will not be leaving until December 2014 and work will therefore not start until January 2015. Because of this, £1.7million of the £2.0million Provision for Primary School Places budget is not required in 2013/14 and a request to carry it forward into 2014/15 has been included in the November Cabinet report.

There is an over spend of £30k expected on the Barons Court Infants School project. These additional works will be funded from the conditions schemes budget and a request to transfer this has been included in the November Cabinet report.

The feasibility studies are now complete at both Bournemouth Park and Porters Grange Primary Schools with the designs now being finalised. Works will not be undertaken until summer 2014 therefore a request to carry forward £280k of the £300k budget into 2014/15 has been included in the November Cabinet report.

Relocatables have now been installed and are in use at St Mary's Primary School. The next stage of the project will commence in summer 2014 therefore a request to carry forward £488k into 2014/15 has been included in the November Cabinet report.

Summary

The carry forward requests reported to November Cabinet are Adult Disabled Facilities for £1.379million, Empty Dwellings Management works in default for £27k, Empty Dwellings Management orders for £28k, Private Sector Renewal for £400k, Warmer Healthy Homes for £51k, Hamstel Infant Fire Systems for £20k, Provision for Primary School Places for £1.7m, Bournemouth Park Primary School for £140k, Porters Grant Primary School for £140k, St Mary's Primary School for £488k .

A request to move £222k from Friars School under condition schemes to Kingsdown School under Children and Learning Other was included in the November Cabinet report. There was also a request to move £30k from Condition Schemes to Barons Court Infants School. A Budget for £85k has been removed for Friends of HARP and ICT budgets totalling £83k have been moved over to support the Fully Integrated Housing Services IT project. Additional funding of £271k has been included in the programme for Dementia Friendly Environments.

Department for Place

The revised capital budget for the Department for Place is £36.792 million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Expected Variance to Year End 2013/14 £'000	Previous Expected Variance to Year End 2013/14 £'000
Culture	15,173	9,708	14,788	(385)	(412)
Enterprise, Tourism & Regeneration	568	47	583	15	-
Coastal Defence	5,499	204	999	(4,500)	(4,500)
Highways and Infrastructure	5,525	478	3,665	(1,860)	(1,000)
Parking Management	150	4	150	-	-
Section 38 & 106 Agreements	2,187	23	356	(1,831)	-
Local Transport Plan	2,656	824	2,656	-	-
Local Sustainable Transport Fund	602	226	602	-	-
Bike Friendly Cities	179	42	179	-	-
Better Bus	1,162	34	1,162	-	-
Transport	1,331	27	761	(570)	-
Waste	1,760	708	1,760	-	-
Total	36,792	12,325	27,661	(9,131)	(5,912)

Actual spend at 30th September stands at £12.325million. This represents 33% of the total available budget.

Culture

The Elmer Square Library is jointly funded by Southend Council, University of Essex and South Essex College and was completed on time and on budget.

The Belfairs Woodland Centre is now complete and opened to the public on 7th September. Retention payments are to be held for 6 months and the full figure will be known in the next few months.

Efficiency reports have been completed on the Central Museum, Leigh Library and the Nursery under the Energy Improvements in Culture Property Assets scheme. Contracts are expected to be in place within the next few months.

The Prittlewell Prince Museum project relates to a three year research programme on the Prittlewell Prince. £120k of the £209k budget is expected to be spent by year end in 2013/14 with the remaining £89k included in the November Cabinet report as a carry forward request.

The works on the War Memorials in the Borough have been delayed due to a delay in getting building consent and consultation with the War Memorial Trust. The works will not be done until after Remembrance Day and will continue into 13/14 therefore a carry forward request of £60k was requested at November Cabinet.

The £353k budget under Pump Priming has been earmarked for works on Southchurch Hall and Gardens but only £30k of works are planned for 2013/14. The remaining works will take place in 2014/15 and a carry forward request has been included in the November Cabinet report.

The works for the relocation of the Beecroft Gallery into the old Central Library building is underway with the move expected to take place in April 2014.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier.

The Prince George extension structural report is currently in the process of being carried out. The works to repair and paint the stem railings are underway.

Coastal Defence

Because of the delays to this project caused by the need to carry out additional public consultation and to consider alternative design options, £4.5million of the budget will be included in the November Cabinet report as a carry forward request. In view of the latest flooding, we are closely monitoring any impact on the cliff slip and other areas which may require increased spend. Some works are expected to be carried out on Grosvenor Road Paddling Pool beach access in 2013/14.

Highways and Infrastructure

A programme of works for planned highways maintenance has already commenced with approximately £1m of highways schemes implemented. The rest of the works are on-going and the full allocation will be spent. The footway renewal programme has also commenced and a number of schemes are to be completed by November 2013.

On the Prittlebrook Greenway project, the widening of the path at Elmsleigh Drive, the foot/cycle bridge in section between Tankerville and Flemming and the resurfacing in the sections between Kingswood and Tankerville has been completed.

The Cinder Path project will involve upgrading of the existing 1.2km seafront pedestrian-only traffic-free pathway between Old Leigh and Chalkwell railway stations to provide a multi-user facility for pedestrians and cyclists. Discussions have been initiated with Network Rail regarding setting the fence line back and an internal working group has been

established to move this forward. A carry forward request of £1million has been put forward at November Cabinet to continue the programme into 2014/15.

The Street Lighting programme has been agreed and arrangements are now in hand to replace the old steel and concrete columns in Leigh. Further to this, a business case is being looked at to consider replacing existing lanterns with LED to save energy costs, reduce maintenance and achieve carbon reduction targets. The market in this area is rapidly changing and to ensure we select the best lanterns for long terms gains, we are in the process of trialling two different manufacturer's lanterns before deciding on the way forward. If successful with the approval from Cabinet members, we will consider introducing LED lanterns over a phased period as part of the column replacement programme.

The Airport Access Enhancement Contribution figure has now been settled and the remaining budget of £860k will be used to support the Airport Business Park site project.

Parking Management

Parkaeon are being commissioned to prepare draft designs for a new layout and machinery at Fairheads Green and Essex Street car parks. Draft proposals have now been received which are in the process of being reviewed. The proposal is to introduce Automatic Number Plate Recognition (ANPR) technology to manage parking rather than a barrier. This method is cost effective and leads to no loss of parking spaces or a change in layout design. Discussions were held at November Cabinet to seek agreement before implementation.

Section 38 and Section 106 Schemes

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities and on-going maintenance at Fossetts Farm Bridleway.

Carry forward requests totalling £1.494million have been put forward at November Cabinet.

Local Transport Plans (LTP Schemes)

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence. There is a heavy and increasing workload due to the Traffic and Parking Working Party which is prioritised by the committee on an on-going basis.

Local Sustainable Transport Fund (LSTF)

Under the Local Sustainable Transport plan, there are plans to improve the Harp House junction to reduce congestion and improve access for non- motorised users. The Queensway Improvement scheme is currently at preliminary design stage. The Contra-flow cycling in one-way streets (St Marys and Southchurch Road/Sutton Road) are also in the process of being addressed.

Bike Friendly Cities

For 2013/14, the Bike Friendly Cities project is due to be spent in creating cycle ways from Queensway to Victoria Avenue and will supplement the LSTF funding.

Better Bus

Invoices for completed works to Rayleigh Road, Kent Elms, Eastwood Old Road, Sutton Road and Wakering Road phase one are due to be submitted. Western Approaches works are now on site. Design work for Sutton Road/Royston Road, Southchurch Road and Blackgate Road are all underway with consultation with Councillors to follow. Construction works on Bridgewater Drive will commence in October.

Transport

The A127 schemes are in tranche 2 within the Local Transport Body prioritisation exercise submitted to the Department for Transport at the end of July.

The feasibility studies are nearing completion which will help establish a preferred option. Further options are required to be prepared to address the consultation results and estimates are being prepared to carry out this work. It has been identified that no further traffic data is required to be collected to inform the business case for the schemes. The Southend multi model is WebTAG compliant to support the preparation of the business case.

A review of the programme to deliver the business case in conjunction with the South East Local Enterprise Partnership prioritisation exercise and emerging Strategic Economic Plan is underway. A carry forward request of £700k has been put forward at November Cabinet to support the programme in 2014/15.

Under the Southend Transport Model, a review of the model data has established that no further data is required to be collected within the next two years to support the modelling required for the preparation of the business case.

A review of the programme to deliver the business cases in conjunction with the South East Local Enterprise Partnership prioritisation exercise is underway and to support projects within the Deal for Growth and emerging South East Partnership. However a carry forward request for £120k is required to support the 2014/15 programme and has been included in the November Cabinet report

Additional funding of £250k has come in from the DfT to support the Prittle Brook cycleway and the budget has been included in the November Cabinet report.

Waste

The Enhanced Household Waste Recycling Site scheme is now well underway and if the legalities progress quickly we should be in possession of the site by 1st November 2013.

A contract has been awarded for the demolition of the old Waste Transfer Station building which is scheduled to be completed by the end of October 2013. Tenders were received by the end of September for the new Waste Transfer Station build and highways works are nearing completion as scheduled.

Summary

The carry forward requests included in the report to Cabinet in November are Prittlewell Prince Museum for £89k, Pump Priming for £323k, Cinder Path for £1million, Coastal

Defences for £4.5million, A127 Schemes for £700k and Southend Transport Model for £120k.

Additional funding of £250k was also included for the Prittle Brook cycleway.

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £13.016million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Latest Forecast Variance to Year End 2013/14 £'000	Previous Forecast Variance to Year End 2013/14 £'000
Accommodation Strategy - Main	4,524	179	700	(3,824)	-
Accommodation strategy - CCTV	366	253	260	(106)	-
Civic Centre – Server Room	845	1	655	(190)	-
Asset Management (Property)	1,738	525	1,639	(99)	(55)
Cemeteries & Crematorium	2,041	4	640	(1,401)	(1,401)
Facilities Management	307	216	307	-	-
ICT Programme	2,396	426	1,955	(441)	(358)
Subtotal	12,217	1,604	6,156	(6,061)	(1,814)
Priority Works (see table)	799	-	799	-	-
Total	13,016	1,604	6,955	(6,061)	(1,814)

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	201
Less schemes to be agreed at November Cabinet	174
Remaining budget	625

Actual spend at 30th September stands at £1.604million. This represents 12% of the total available budget.

Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Floors 1-13 of the Civic Centre have now been completed. Retention payments and final accounts are about to be finally agreed and payments made. Plans are now well advanced for the ground floor and public wing.

To allow time for more in depth destructive testing of the building and associated detailed design works to be completed on the ground floor and lower ground floor within the public wing, the programme schedule has had to be revised with an expected completion date of late summer 2014. A carry forward request for £3.824million has been included in the November Cabinet report to allow for this.

Accommodation Strategy – CCTV

Work is complete on relocating the monitoring centre to the Tickfield centre. Work is about to start on the final phase of the project around the Civic Centre but as this is directly related to the accommodation strategy project, a carry forward request of £106k has been included in the November Cabinet report.

Civic Centre – Server Room

Lakehouse Construction have been appointed as the main contractor under the SMARTe EAST framework. Second stage designs are now finalised and the contract started on site early October.

The Server room migration/extension is directly related to the accommodation strategy therefore a carry forward request of £190k has been put forward at November Cabinet.

Asset Management (Property)

The project at 38 Satanita Road is in place to address two main defects at the property. These defects involve the pipes and drains which are old and leaking and the water mains into the property which are also leaking. The works are progressing well.

The contract for the demolition of Queensway house has been let and the site was handed over on 3rd June 2013. The car park re-design is well underway and is on target pending tender returns.

The £55k budget for Brunel Road is not expected to be spent in 2013/14 therefore a carry forward request has been requested at November cabinet.

Phase 1 of the Beach huts scheme is complete. Capital receipts are expected in October 2013 to forward fund phase 2.

Cemeteries and Crematorium

Meetings with planners have taken place with regards to the New Burial Ground scheme and arrangements are in place to meet with Rochford Council planners to discuss intentions. Prior to any formal application being submitted, an information consultation with local residents is to take place and would be part of the planning process. A project planning team is currently being pulled together for phase two which will involve development of the site. A formal planning application will then have to be submitted to both Southend and Rochford Council and this process may take from 8 to 13 weeks. There is £2.034million budget available in 2013/14 and initially only £600k will be required with the remaining £1.434million included in the November Cabinet report as a carry forward request.

There is also some work on-going on the cremators. Three cremators have now been serviced and a report has been received on the condition of the brickwork. Cremator number 3 was scheduled to have a hot face brick relined in 2014/15 but after 2,300 cremations (with 2,000 being the norm), the hearth and supporting brickwork has badly deteriorated and needs replacement. Therefore it is not expected to last until its expected replacement in 2014/15. This will be at a cost of £40k therefore an accelerated delivery request to bring £33k from 2014/15 to 2013/14 was put forward at November Cabinet.

Facilities Management

There were initial delays to the paving from the Civic Centre to Central Library but the project is now back underway with completion due soon.

ICT

The ALBACS system replacement is now complete.

The Council Chamber Audio System / Webcasting installation is now complete with outstanding invoices to be paid.

Phase 2 of the Citizen Account project will begin in 2014/15 and the £50k budget has been included in the November Cabinet report as a carry forward request.

The remaining budget of £145k on the ICT Core Infrastructure scheme will be used to support the Enterprise Architecture Programme (EAP) which will commence in 2014/15. A carry forward request for this budget has been included in the November Cabinet report.

The ICT Rolling Replacement Programme budget is not expected to be spent in full during 2013/14 therefore a carry forward request of £100k has been included in the November Cabinet report.

The ELAN System Replacement project now only requires £10k of the £90k budget. £64k will be reallocated to the Fully Integrated Housing Services IT scheme along with the £19k Choice Based Lettings budget giving a total budget of £83k. These changes have been put forward in the November Cabinet report.

The project to update ICT for Members is now complete and the equipment cost less than expected.

The business case for the Vehicle Tracking and Performance system has been presented to the ICT Strategy Group along with the project plan. Subject to tender which is due for

completion by October, an under spend of £15k is expected on this project. This has been included in the November Cabinet report as a carry forward request.

Priority Works

The Priority works provision budget currently has £799k remaining unallocated with schemes totalling £174k put forward for allocation at the November Cabinet meeting. The remainder of £625k is available for other priority works identified for the second half of the year.

Summary

The carry forward requests included in the report to Cabinet in November are Brunel Road Redevelopment for £55k, the New Burial Ground for £1.434million, Citizen Account for £50k, ICT Core Infrastructure for £145k, ICT Rolling Replacement Programme for £100k, Vehicle Tracking and Performance System for £15k, Accommodation Strategy for £3.824million, CCTV relocation for £106k and the New Server Room for £190k.

An accelerated delivery request was also included for £33k on the Mandatory Works to the Cremators scheme.

Budget changes included £64k to be transferred from ELAN and £19k from Choice Based Lettings, both to the Integrated Housing Services IT project. Budget for £16k on the ELAN project, £15k on the ICT for Members project and £2k on the ALBACS project are no longer required and were removed from the capital programme.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2013/14 is £8.613million.

The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2013/14 £'000	Actual 2013/14 £'000	Expected outturn 2013/14 £'000	Forecast Variance to Year End 2013/14 £'000	
Decent Homes Programme	7,453	4,018	7,453	-	-
Council House Adaptations	500	184	500	-	-
Sheltered Housing Remodelling	500	(33)	500	-	-
New Build 159 Bournemouth Park Road	160	-	160	-	-
Total	8,613	4,170	8,613	-	-

The actual spend at 30th September of £4.170million represents 48% of the HRA capital budget.

Decent Homes Programme

The majority of the Decent Homes works programme for 2013/14 has been completed. The rewiring and window and doors contracts are both in progress and are programmed to be completed by 31st March 2014. Decent homes elements are 84% complete as at 30th September 2013. The project to renew lifts at Nicholson House and Longbow is continuing along with further works on the Energy Initiatives Programme.

Some funding from ERDF is due to come in totalling £445k to cover the costs on the Whole Home Energy Project and this increase in budget has been included in the November Cabinet report.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2013/14.

Sheltered Housing Remodelling

The plans for 2013/14 are to modernise lifts in two sheltered properties later in the year. A date for this has not yet been agreed.

Summary of Capital Expenditure at 30th September 2013

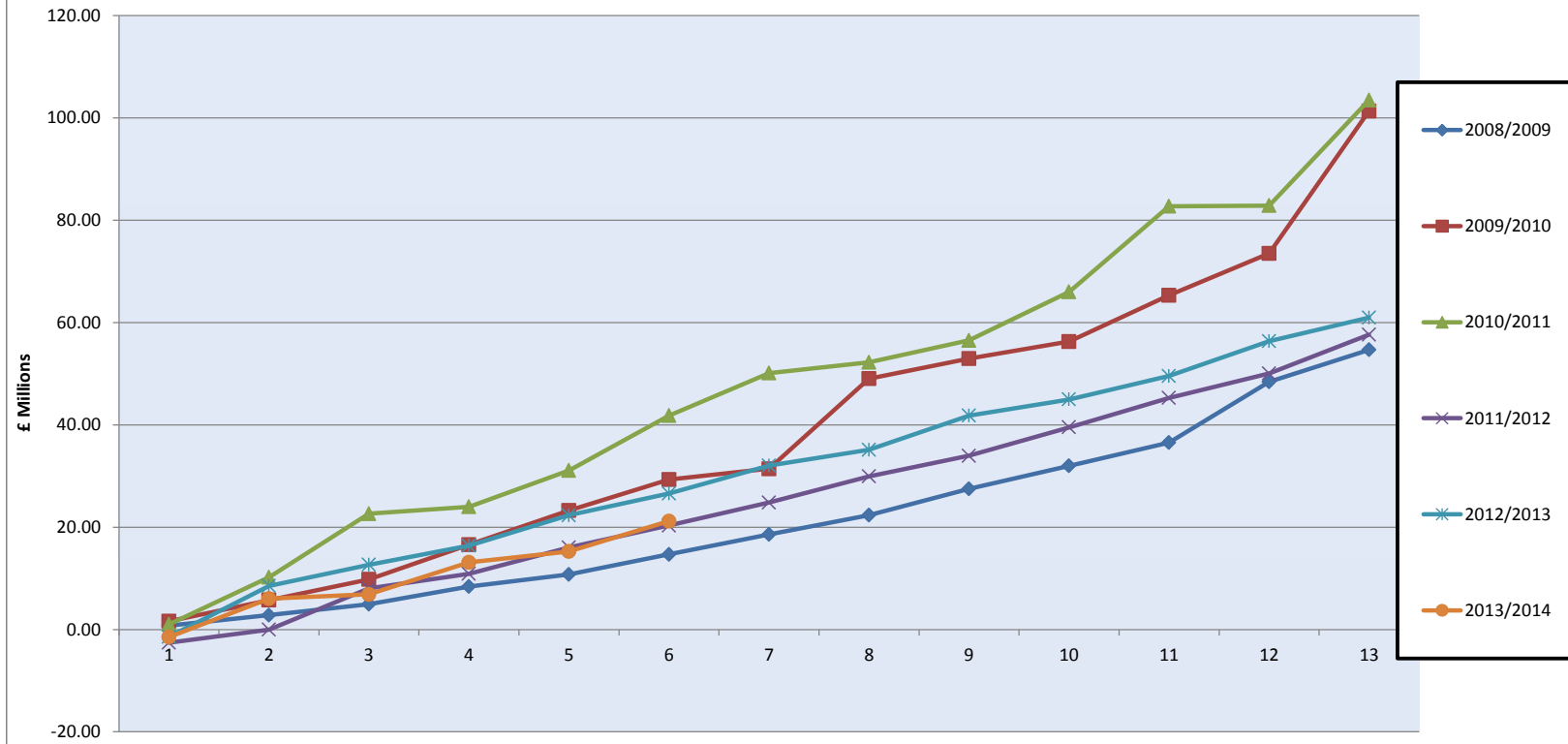
Appendix 1

	Original Budget 2013/14 £000	Revisions £000	Revised Budget 2013/14 £000	Actual 2013/14 £000	Forecast outturn 2013/14 £000	Forecast Variance to Year End 2013/14 £000	% Variance
People	11,546	1,272	12,818	3,076	8,714	(4,104)	24%
Place	21,147	15,645	36,792	12,325	27,661	(9,131)	33%
Corporate Services	12,304	712	13,016	1,604	6,955	(6,061)	12%
Housing Revenue Account	8,131	482	8,613	4,170	8,613	-	48%
	<u>53,128</u>	<u>18,111</u>	<u>71,239</u>	<u>21,175</u>	<u>51,943</u>	<u>(19,296)</u>	<u>30%</u>
Council Approved Original Budget - February 2013	53,128						
People amendments	460						
Place amendments	531						
Corporate Services amendments	-						
HRA amendments	19						
Budget re-profiles	4,196						
New external funding	12,905						
Council Approved Revised Budget - June 2013	<u>71,239</u>						

Actual compared to Revised Budget spent is £21.175M or 30%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2008/09 to 2013/14



Year	Outturn £m	Outturn %
2008/09	54.7	92.7
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9